



**Position title:** Clinical Director

**Hours:** 30 hours/week

**Salary:** Non-exempt position. 48,000 – 52,000 annually, depending on experience

**Location:** Port Townsend, WA

**Our mission:** Jumping Mouse transforms children's lives by providing expressive mental health therapy for as long as necessary. We nurture each child's healthy development and supportive relationships at home and in the community.

Jumping Mouse Children's Center is a Port Townsend nonprofit agency that provides mental health services for the children of Jefferson County, ages 2 to 12. The organization's name is derived from a Native American myth and reflects the healing and hope possible through long-term creative therapy.

Children receive therapy at Jumping Mouse for a variety of reasons, generally when the family has experienced trauma and the young child is deeply affected. Jumping Mouse works with children referred from teachers, healthcare providers, domestic violence/sexual assault advocates, and child protection workers, as well as families. More than 80% of Jumping Mouse clients live in low-income households. No child is ever turned away because his or her family cannot pay for services.

Each employee of Jumping Mouse Children's Center is integral to carrying out the organization's mission and transforming lives in our community.

The **Clinical Director** is responsible for 1) developing and supervising the provision of child-centered mental health services, 2) managing and administering Jumping Mouse's professional training program in relationship with educational institutions, 3) upholding continued programmatic, administrative, and governing excellence, and 4) providing leadership in the field through coordination, collaboration, and community building with partner agencies and regional social service providers. In this relationship-based model, the Clinical Director must demonstrate and instill excellent communication awareness and skills with each professional in the agency.

**Specific duties include:**

- Collaboratively initiate and articulate organizational vision, direction, and strategy.
- Apply overall programmatic controls, including compliance with ethical clinical practices and all applicable laws and regulations.

- Research advancements, changes, and issues pertinent to Jumping Mouse clinic needs, mission, and programs.
- Oversee enrollment, progress, and closure for all Jumping Mouse clients and families.
- Provide direct clinical services to a minimum of four children and families within the Jumping Mouse model.
- Weekly supervise a minimum of two therapists/trainees.
- Enhance relationships with referral sources and partnering organizations, and serve as a liaison between agencies.
- Work with Executive Director to hire, train, and supervise staff, set performance standards and compensation, and manage staff development and evaluation.
- Oversee training program of master's-level interns and externs, maintaining strong partnership with universities.
- Collaboratively engage board members, volunteers, and working committees, assuring effective orientation and education to sustain their knowledge, commitment, and skills.
- Attend monthly board meetings to report on clinic activities and overall program developments and results.
- Contribute to annual budget setting process; oversee program allocations.
- Collaborate with fund development efforts, providing narratives and examples to illustrate program goals, activities, outcomes, and success.
- Provide leadership for the development and promotion of trauma-awareness to promote trauma-informed and strength based approaches in children's environments.
- Assist with organization-wide activities such as special events.
- Other duties as necessary.

### **Professional Experience and Qualifications**

1. Licensed graduate degree in psychology or social work and minimum of 5 years' experience directing clinical programs.
2. Experience in clinical supervision, with the qualification of Washington State Approved Supervisor.
3. Demonstrated understanding of in-depth play therapy modalities, with successful experience as a mental health counselor especially working with young children and children's caregivers.
4. Ability to guide, support, and collaborate with the board of directors and others from all areas of the organization, and to coordinate and collaborate with related regional agencies.

5. Excellent communication, interpersonal, and child-and-family advocacy skills.
6. Standard information technology skills; competence in Microsoft Office Suite required.

**To apply:**

Email cover letter and résumé to Jenny Manza at [jenny@jumpingmouse.org](mailto:jenny@jumpingmouse.org).

In your cover letter, please include responses to the following questions:

1. Share a personal experience that relates to your own intentionality in working with children. You might include experiences that have offered you insight into play, staying with your own creative self, etc.
2. What do you feel you will bring to Jumping Mouse Children's Center?
3. Jumping Mouse Children's Center transforms children's lives by providing expressive mental health therapy for as long as necessary. We nurture each child's healthy development and supportive relationships at home and in the community. What thoughts does this mission statement generate?