

Position title: Clinic Director

Hours: 40 hours/week

Salary: Exempt position. \$54,000 - \$58,000 annually

Location: Port Townsend, WA

Application deadline: October 13, 2017

Our mission: Jumping Mouse transforms children's lives by providing expressive mental health therapy for as long as necessary. We nurture each child's healthy development and supportive relationships at home and in the community.

Jumping Mouse Children's Center is a Port Townsend nonprofit agency that provides mental health services for the children of Jefferson County, ages 2 to 12. The organization's name is derived from a Native American myth and reflects the healing and hope possible through long-term creative therapy.

Children receive therapy at Jumping Mouse for a variety of reasons, generally when the family has experienced trauma and the young child is deeply affected. Jumping Mouse works with children referred from teachers, healthcare providers, domestic violence/sexual assault advocates, and child protection workers, as well as families. More than 80% of Jumping Mouse clients live in low-income households. No child is ever turned away because his or her family cannot pay for services.

Each employee of Jumping Mouse Children's Center is integral to carrying out the organization's mission and transforming lives in our community.

The **Clinic Director** is responsible for 1) developing, planning, and implementing strategies for our program continuation and growth; 2) managing and administering Jumping Mouse's professional training program in relationship with educational institutions; 3) strengthening ties between Jumping Mouse and other organizations in our community; and 4) collaborating with our local school administration and educators to strengthen trauma-sensitive practices in East Jefferson County elementary schools.

Specific duties include:

- As a member of the directors' team, collaboratively initiate and articulate organizational vision, direction, and strategy.
- Apply overall programmatic controls, including compliance with ethical clinical practices and all applicable laws and regulations.
- Help implement and evaluate goals, objectives, policies, procedures, and systems for the clinic.
- Provide direct clinical services to children and families.
- Maintain education and all other requirements to perform as a mental health professional.
- Work with Executive Director to hire staff, set performance standards and compensation, and manage staff development and evaluation.
- Recruit clinical interns for our master's-level training program; maintain and develop working relationships with graduate schools.
- Effectively promote and communicate the agency's mission, vision, and core values with board, staff, and the broader community.

- Attend monthly board meetings to report on clinic activities and overall program developments and results.
- Contribute to annual budget setting process and oversee program allocations.
- Contribute to fund development efforts, providing narratives and examples to illustrate program goals, activities, outcomes, and success.
- Conduct needs assessment and site readiness in East Jefferson County elementary schools for strengthening trauma-sensitive practices school wide
- Direct the design and implementation of a school wide trauma-sensitive program in East Jefferson County elementary schools
- Provide leadership for the development and promotion of trauma-awareness to promote trauma-informed and strength-based approaches in schools.
- Serve as liaison to schools, central offices, agencies, advocates, parents and students facilitating trauma-informed practices.
- Enhance relationships with referral sources and partnering organizations, and serve as a liaison between agencies.
- Research advancements, changes, and issues pertinent to Jumping Mouse's clinic needs, mission, and programs.
- Assist with organization-wide activities such as special events.

Qualifications and qualities needed (will consider equivalent experience):

1. Licensed graduate degree in counseling, psychology or social work and minimum of three years' experience directing clinical programs.
2. Comprehensive understanding of adverse childhood experiences (ACEs)
3. Ability to collaborate within the clinical team, and to coordinate and collaborate with related regional agencies.
4. Excellent communication, interpersonal, and child and family advocacy skills.
5. Superior problem-solving, organizational, and time-management skills.
6. Demonstrated successful experience as a mental health counselor working with young children and children's caregivers. Experience in depth-oriented work and providing child-directed sandtray and play therapy preferred.
7. Ability to collaborate with staff, board, and regional agencies.
8. Ability to act strategically and decisively on behalf of the organization and the well-being of its board, staff, and clients.
9. Excellent organizational, task management, and analytical skills.
10. Standard information technology skills; competence in Microsoft Office required.

To apply:

Email cover letter and résumé to Jenny Manza at jenny@jumpingmouse.org.

In your cover letter, please answer the following questions:

1. Share a personal experience that relates to your own intentionality in working with children. You might include experiences that have offered you insight into play, staying with your own creative self, etc.
2. What do you feel you will bring to Jumping Mouse Children's Center?
3. Jumping Mouse Children's Center transforms children's lives by providing expressive mental health therapy for as long as necessary. We nurture each child's healthy development and supportive relationships at home and in the community. What thoughts does this mission statement generate?